

## Faculty Senate Meeting: August 21, 2020 12:30-2:30pm Via Zoom

(All SSPPS employees are invited to attend until faculty agenda items start)

Faculty senate chair: H. Anderson, chair-elect: Toby Trujillo, secretary: Yee Ming Lee

### 1. Online Attendance – Call meeting to order at 12:34pm by H. Anderson

<https://ucdenver.zoom.us/j/204677122?pwd=S1RSOE1ZaXo1ckNZUXVpbWtUVUZ4dz09>

Meeting ID: 204 677 122

Password: 796734 Doodle attendance: <https://doodle.com/poll/m3pegg99emyvbgm>

### 2. Approval of Minutes from June meeting (Available on S Drive \ Faculty Meetings)

Motion by G. Moore, seconded by C. O'Bryant

### 3. IT update – D. Paul (5 minutes)

- a. Warning message for Windows 7 retirement did not show on 8/17. OIT realized it was an extended support option. To extend Windows 7 support requires your system to have latest driver, but most lab equipment do not have latest Microsoft version. D. Paul is waiting to get more information.
- b. Scheinman: Why can't the machines get Windows 10 installed? ANS: They can, but are linked to computer that needs to be updated, and vendors usually make you pay for software upgrades. Tip: check with vendors if cost quoted includes software updates. Scheinman: Are there windows 7 emulators? ANS: depends on what level the drivers are operating. Faculty to contact D. Paul with IT questions.

### 4. Marcom updates/requests – L. Westermann (5 minutes)

- a. Faculty to note our new website: <https://pharmacy.cuanschutz.edu/>
- b. OIT is still working on faculty web biography site. Please review your bio online and email Marcom anything to update
- c. Faculty should have received a Diversity, equity and inclusion (DEI) email from our Dean. Contact Lori if you have not to get on the mailing list. Marcom added DEI to our SSPPS website.

### 5. Dean's Report, incl. budget update (30 Minutes)

- a. Congratulations to L. Borgelt in taking up her new position as Associate Vice Chancellor for Strategic Initiatives for CU Anschutz in Sept! She remains 0.2FTE in SSPPS and her work will be redistributed.
- b. Update on Daycare and Eldercare support – campus is selecting vendors. More info is coming.
- c. Budget and financial update (see powerpoint slides to be made available by Dean Altieri)
  - 2007-2020 Total Philanthropy: Direct \$40.6M, indirect (fund raiser) \$26M. Total=\$66.6M
  - General Fund (GF) sources: ELPD tuition, PhD tuition, MSPS tuition, State allocation
  - AACP Survey on faculty salaries and faculty feedback related to fiscal management
    - i. Faculty salary compared to our peers: we are at or above (100-108%) our peers for all faculty ranks
    - ii. Fiscal management topics discussed:
      - Travel primarily by the Dean – all international travel is charged to donor funds
      - Administration budget -80% reduction in admin operation budget in FY19-21
      - Administration top heavy–faculty comment about too many administrators
        - %DOE for admin is 55%; while 45% DOE for faculty duties beyond the admin roles
        - This accounts for 4FTE administrators out of 8 total positions
        - Dave Ross doubles up as DOPS chair and Assoc Dean of Research
      - Faculty hires over 5 years (2016-2020): 20 new hires, 11 departures; net of 9 new faculty members; only 3 FTEs are charged to GF (including ADSA), remaining salaries charged to grants, contracts, auxiliaries
      - Student enrollment decline – the sharp drop in 2019 led to budget projections based on 110 students per year. We began planning in 2018 to address projected budget shortfalls. Our future projection remains conservative as we assume

enrollment of 110 students per class. Meanwhile, we will continue marketing and find a replacement for Cathy Jarvis.

- Reliance on the faculty- Why? Faculty are most valuable asset with ideas, expertise
- FY21 Budget should be balanced but still a draft
  1. FY20 budget reduction \$700K. Total FY20-21 total reduction \$2.2M
- FY21-22 Budget projections – 2 scenarios presented (with versus without University/State funds) strictly for planning purposes
- Plans moving forward
  1. Additional budget reduction and diversify revenues through:
    - Alternative revenues: MS PharmSci, Cannabis Program, others under development. L. Borgelt: 50 enrolled in Cannabis CE certificate, 10 for graduate certificate, 3 for MSPharmSci.
    - Reliance on faculty for ideas, input, effort. G. Moore shared the process. Mechanism in development to ensure faculty get recognition and credit for ideas.
    - ACTION: Faculty to email Rachel Copeland with their thoughts and ideas

#### Q&A discussion

Q: Does DDP revenue play into the budget? ANS: only to the extent that sufficient reserves are maintained in the DDP budget to comply with university fiscal policies for auxiliaries and ACPE accreditation standards

Q: K. Nair: If 80% expense is on salaries, how is it we don't let faculty go? ANS: We try to retain by working on keeping PharmD enrollment up.

Q: D. Kroll: Students use tuition benefit and we don't get tuition money from those benefits. Can we cap the no. of students using their tuition benefit? ANS:;, we need to check the policy and see if we can put a cap

Dean: petition started by a P2 student on change.org has 260 + student and parent signatures- asking for a refund from Spring semester due to COVID and remote learning. The students were not happy with the use of previously recorded Panopto lectures and the prerecorded lectures were not followed by live Zoom. Dean asked faculty to be mindful of how online courses can impact school's reputation and future recruitment. M. Joy: But many students don't attend live classes in the past. Altieri: Noted this point but bad press affects the school. H. Anderson shared we can reach out to Instructional Design team for help to design our Fall courses.

## 6. Faculty agenda items (45 minutes)

- a. PharmD Admissions update (Wayne McCarron) 10 minutes
  - 2019-2010 updates:
    1. Awarded up to \$200 travel reimbursement for traditional interviews, and this was given to 137 candidates. Virtual interview conducted for 129 candidates. 55 hospital tours. Outcome: Total applicants increased by 10% (2020 n=516, 2019 n=471)
  - 2020-2021 admission changes:
    1. Virtual interviews will be shortened to Thu-Fri at shorter times. Aim for mass interviews. Created "the morning dose" where 5 students chat with 1 faculty
    2. ACTION: Faculty to please sign up for the different interview dates
    3. Faculty interview training manual 2020-2021 available to guide faculty through new process
- b. Faculty liaison program & keeping students engaged (B. Hemstreet) – 15 minutes
  - In process of hiring recruitment manager to help with admission process
  - Virtual P1 orientation for 142 students went well this week. 1 student just withdrew due to financial reason.
  - Petition from P2 students does not reflect the larger body of students. We are keeping students engaged by meeting P2 representatives to discuss the approach to Fall remote learning
  - We are also working with J. Brunner to look at the Spring course evaluation and it was fine
  - Reviewed CU Student Wellbeing Survey conducted in Spring 2020 in response to online teaching
    1. Positive factors on mental health: exercise, family support, structuring time

2. Most helpful resources cited: peer support, faculty support, campus emails
  3. OSA efforts: to send weekly newsletters, promote Office of Case Management, YOU@CU Anschutz, student/resident mental health resources, develop online/virtual orientation
  4. Developing Peer Coaching Program on campus
- Tips to faculty:
    1. Use regular emails, virtual townhalls, virtual office hours to connect with students
    2. Provide recurring, detailed instructions on course expectations and timelines to provide students with structure
    3. Consider increasing career advising times
  - Faculty liaison program will continue to maintain student engagement.
    1. Faculty to encourage students to attend the meeting especially the new P1s.
    2. Suggested topics: strategies faculty/students found helpful to work remotely.
    3. Next faculty liaison meeting: Sept 9
  - OSS will host post orientation meetings with P1s

Discussion:

Q: Linnebur: Request for a summary of the requirements students face outside the regular course work e.g. IPPE, co-curricular requirements so that we can give better advice? ANS: M. Thompson to follow up

Q: Aquilante: Will admissions committee be presenting summary stats of P1? ANS: Yes

Q: Hammer: Can faculty join P2 townhall meeting? ANS: Yes, it will be on August 25th

- c. Closing gaps brought up at the Faculty Forum (H. Anderson; 20 minutes)
  1. Online exam window and standard syllabus update was just sent out.
    - Please let H. Anderson and D. Thompson know if you have any questions
  2. Zoom: students becoming authenticated users (still being worked out)
    - If Faculty use small breakout rooms with prepopulated student groups, you can only do it if students are authenticated users.
    - Hemstreet: OSS went through with students on how to upload name/photo on zoom.
    - H. Anderson: What does it mean to be authenticated? Instructional design team to follow up. D. Thompson shared his experience where the breakout room feature did not work. Tip: make sure you have a list of students assigned on hand then you can assign them manually

## 7. Administrative Reports (10 minutes)

- a. Laura Borgelt (Associate Dean for Administration and Operations) - none
- b. Jason Brunner (Assistant Dean for Assessment) - none
- c. Shaun Gleason (Director, Distance Degrees and Programs)
  - DDP admission numbers are looking good. NTPD n=24 matriculated. ITPD n=6, MSPharmSci n=5, Egypt program n=5, Thank you for the work as 100% faculty are teaching the courses. Please continue to give us IDesign ideas
- d. Brian Hemstreet (Assistant Dean for Student Affairs)
  - To reinforce to students if they are symptomatic or were exposed to COVID-infected persons, students are encouraged to self-report out of good faith
- e. Current Deans conducting Associate Dean for Undergraduate Engagement responsibilities
  - Hemstreet: we are still recruiting person, although position will look different
- f. Gina Moore (Assistant Dean for Clinical and Professional Affairs)
  - Thank you for the new revenue generating business ideas proposed. They will be discussed at Executive Committee meetings
- g. Dave Ross (Associate Dean for Research and Graduate Studies) – out of town
- h. David Thompson (Associate Dean for Academic Affairs)
  - Calling for faculty volunteers to join DEI committee;

- Faculty to make expectations clear to students regarding class attendance online, how to use chat box, when to ask questions. Suggest to schedule pauses during lecture to check chat box
- i. Current Deans conducting Associate Dean for Professional Education responsibilities
  - Hemstreet: Search for associate dean for education is ongoing. Dr. Tina Brock (in Australia) remains interested despite the COVID situation hampering the interview process

**8. Faculty Assembly Update (O'Bryant/D. Thompson/R. MacLaren/Faculty Senate Officers) (2 minutes)**

- a. On summer hiatus. Participating in campus wide DEI initiatives. Online accelerator through digital update but on pause as they review financial model. US Dept of education = adjudication of sexual misconduct investigation – will see training for update. D. Thompson – change in Regent policy, one proposal is to limit university employees in high level searches

**9. Departmental Reports (Fish/Ross) (5 minutes)**

- a. Doug Fish -Scott Mueller appointed as ACCP fellow, departure of Jon Campbell to his new job in Sept
- b. Dave Ross – Dave Bain, David Kroll have 11 new PhD students, 9 MPharmSci, Agarwal - orientations

**10. Committee Reports: (5 minutes)**

- a. Kavita Nair (Admissions) - none
- b. Eric Gilliam (Assessment)
  - We are coming up with a strategy for student advising. More info to come.
- c. David Bourne (Awards and Scholarship) - none
- d. Liza Claus (Continuing Professional Education) – not present. Please see report
- e. Cindy O'Bryant (Curriculum)
  - Committee is looking into the different domain groups to evaluate the curriculum
- f. Sheryl Vondracek (DDP, Distance Degrees and Programs) – not present. Please see report
- g. Robert Page (Experiential Education)
  - Some students expressed concerns about being at their experiential site. Students are told they have to be present if their preceptor is on site.
- h. Allison Blackmer (Honors Program)
  - Lee: 1-2 students had trouble to conducting their experiments due to the COVID lab restrictions. Committee will contact their mentors to discuss alternatives for honors students to fulfill their project requirements.
- i. Dave Bain (SAAC, Scholastic Advancement and Appeals) - none
- j. Jaci Bainbridge (SEC, Student Ethics and Conduct) - none

11. Old/Continuing Business -none

12. New Business- none

13. Open Discussion -none

The meeting adjourned at 2:32pm

